

# 1. 海關申報單填寫教程

- 請仔細閱讀以下表格中，紅色字體部分為必填項，您需要正確填寫。空白處不用填寫
- 請自行打印 3 份，并填寫完成，待取貨司機到府取貨時交給他！

## Customs Declaration

Sender Details		Receiver Details	
Company Name:		Company Name:	
Company Address:	這裡填寫發件人地址(英文) 這裡填寫發件人城市/區(英文) 這裡填寫發件人省/州(英文) 這裡填寫發件人國家及郵編(英文)	Address:	這裡填寫收件人地址(英文) 這裡填寫收件人城市/區(英文) 這裡填寫收件人省/州(英文) 這裡填寫收件人國家及郵編(英文)
Country:		Country:	
Sender Contact		Receiver Contact	
Name:	這裡填寫發件人姓名(英文)	Name:	這裡填寫收件人姓名(英文)
Telephone:	這裡填寫發件人電話	Telephone:	這裡填寫收件人電話
Email:	這裡填寫發件人郵箱	Email:	
Delivery Address	<i>If different from receiver</i>	Delivery Contact	<i>If different from receiver</i>
		Name:	
		Telephone:	

Qty	Full & Clear Description	HS Tariff Code	Australian state or country of Manufacturer (if known)	Unit Value	Currency	Total Value
2	T-SHIRS (used)			5		10
1	SUIT(used)			20		20
1	SWEATER (used)			15		15
3	SKIRT (used)			5		15
2	BOOKS			2		4
3	BAGS (used)			5		15
10	CANDY BOXES			1		10
2	SHOES (used)			8		16
1	BLACKMORES FISH OIL			10		10
2	LANOLIN CREAM			2		4
注意：以上是物品填寫樣例，須用英文詳細填寫，比如衣服不可簡單寫成 CLOTH，而是要把衣服的類型寫出來，比如 T-SHIRT, SUIT 或 SWEATHER。另外，建議在使用過的物品後面註明(used)，避免課稅風險！						
Total Weight in Kg: 這裡填寫包裹總重量(同一個單號下所有包裹總重量)				Sub Total	AUD	
				Freight Charges	N/A	
INCOTERMS:				Total Value (注意：台灣建議填寫不要超過\$120，減少課稅風險)		申報價值 根據以上樣例這裡應填寫 \$119

IT IS VERY IMPORTANT TO PROVIDE CUSTOMS WITH A MONEY VALUE. THEY WILL NOT ACCEPT 'NO COMMERCIAL VALUE' OR 'NIL' AS A VALUE

Number of Packages: 同一單號下的包裹總數量 Consignment #: 運單號(運單右上角條形碼下面的數字)

Reason for Sending: \_\_\_\_\_ 這裡建議填寫“Personal Stuff”

If sending Foodstuff to the USA, a Prior Notification Number is required. PNN: \_\_\_\_\_

Shipper Name: \_\_\_\_\_ 發件人姓名 Shipper Signature: \_\_\_\_\_ 發件人簽名 Date: \_\_\_\_\_ 日期

*NB. ATTACH THE ORIGINAL AND THREE COPIES WITH THE CONSIGNMENT NOTE*

## 2. 海關申報單樣例

- 當您完成了在線預約取貨并支付成功后，我們的客服人員會把海關申報單和運單發給您
- 以下表格是一份海關申報單填寫樣例，填寫信息均為虛擬信息
- 紅色字體部分為您需要填寫的部分

### Customs Declaration

Sender Details		Receiver Details	
Company Name:		Company Name:	
Company Address:	<b>83 HIGH STREET</b>	Address:	<b>RM 888</b>
	<b>MELBOURNE CBD</b>		<b>F18-2, NO.588, Qixian</b>
	<b>VIC</b>		<b>2<sup>nd</sup> Rd</b>
	<b>AUSTRALIA 3000</b>		<b>KAOHSIUNG</b>
Country:		Country:	<b>TAIWAN 80143</b>
Sender Contact		Receiver Contact	
Name:	<b>Ng wing Shan</b>	Name:	<b>Leung Huang</b>
Telephone:	<b>0488888888</b>	Telephone:	<b>0988888888</b>
Email:	<b>wing@xx.com</b>	Email:	
Delivery Address	<i>If different from receiver</i>	Delivery Contact	<i>If different from receiver</i>
		Name:	
		Telephone:	

Qty	Full & Clear Description	HS Tariff Code	Australian state or country of Manufacturer (if known)	Unit Value	Currency	Total Value
<b>2</b>	<b>T-SHIRS (used)</b>			<b>5</b>		<b>10</b>
<b>2</b>	<b>SHORTS (used)</b>			<b>5</b>		<b>10</b>
<b>3</b>	<b>SWEATER (used)</b>			<b>10</b>		<b>30</b>
<b>3</b>	<b>SKIRT (used)</b>			<b>5</b>		<b>15</b>
<b>5</b>	<b>BOOKS</b>			<b>2</b>		<b>10</b>
<b>20</b>	<b>CANDY BOXES</b>			<b>1</b>		<b>20</b>
<b>1</b>	<b>HEALTHY CARE GRAPE SEED</b>			<b>15</b>		<b>15</b>
<b>2</b>	<b>Lanolin Cream</b>			<b>2.5</b>		<b>5</b>
<b>Total Weight in Kg: 20KG</b>				<b>Sub Total</b>	<b>AUD</b>	<b>115</b>
				<b>Freight Charges</b>	<b>N/A</b>	
<b>INCOTERMS:</b>				<b>Total Value</b>		<b>\$115</b>

**IT IS VERY IMPORTANT TO PROVIDE CUSTOMS WITH A MONEY VALUE. THEY  
WILL NOT ACCEPT 'NO COMMERCIAL VALUE' OR 'NIL' AS A VALUE**

Number of Packages:       **3**       Consignment #:       **918588880**      

Reason for Sending:       **Personal Stuff**

If sending Foodstuff to the USA, a Prior Notification Number is required. PNN: \_\_\_\_\_

Shipper Name: Ng wing Shan Shipper Signature: Ng wing Shan Date: 15<sup>TH</sup> FEB 2016

*NB. ATTACH THE ORIGINAL AND THREE COPIES WITH THE CONSIGNMENT NOTE*